

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**CHANNING PARK
COMMUNITY DEVELOPMENT DISTRICT**

The Regular meeting of the Board of Supervisors of the Channing Park Community Development District was held on **Tuesday, February 13, 2018 at 4:04 p.m.** at the Channing Park Recreation Center, located at 17358 Chelsea Downs Circle, Lithia, Florida 33547.

Present was:

Michael Basso	Board Supervisor, Chairman
Steven Kelly	Board Supervisor, Vice Chairman
Robin Giove	Board Supervisor, Assistant Secretary

Also present were:

Christine Perkins	District Manager, Rizzetta & Company, Inc.
Trent Stephenson	District Engineer, Waldrop Engineering (via phone)
Lindsay Whelan	Hopping Green & Sams (via phone)

FIRST ORDER OF BUSINESS

Call to Order

Ms. Perkins called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience members present.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Special Meeting Held on August 29, 2017

On a Motion by Mr. Basso, seconded by Ms. Giove, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors' for the Special Meeting held on August 29, 2017 as presented for the Channing Park Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Operation & Maintenance Expenditures for August 2017 through December 2017

Mr. Kelly inquired about the invoice from TS Site Prep, which was for a drain clean-up on 17423 Chelsea Downs Circle. Discussion ensued about the process of approvals for expenditures as they arise, as well as the impact of the adjacent development, the Enclave, and its impact on the District's storm water management system.

On a Motion by Mr. Basso, seconded by Mr. Kelly, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for August 2017 (\$4,906.83), September 2017 (\$10,986.00), October 2017 (\$9,836.17), November 2017 (\$4,216.67), and December 2017 (\$4,041.67) as presented for the Channing Park Community Development District.

FIFTH ORDER OF BUSINESS

Business Items

There were no Business Items.

SIXTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Ms. Whelan provided an update on the status of the District's prospective bond refinance. Discussion ensued on continuing the current meeting to February 27, 2018 at 4:00 PM to review a credit package provided by MBS Capital Markets.

B. District Engineer

Discussion ensued further on the District's storm water management system. Mr. Stephenson communicated that he would revisit examining the capacity of the pipes, given the Board's concerns.

C. District Manager

I. Discussion Regarding Setting up a Reserve Account.

Ms. Perkins communicated that the current Reserve Study recommends that the District have \$136,720 budgeted for reserves for the year 2018, and that the District currently has the financial capacity to move that amount of funding into a reserve account. Discussion ensued regarding potentially having the current reserve study revised to reflect the current HOA/CDD shared-maintenance agreement, to which Ms. Perkins would provide a proposal to the Board.

Ms. Perkins additionally noted that the current meeting would be continued to March 27, 2018.

SEVENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Basso inquired about the entity responsible for maintaining the lift station, which Mr. Stephenson confirmed that it would be Hillsborough County.

Mr. Basso communicated the desire to have a FAQs for the District, to which Ms. Perkins recommended the Board review the current FAQ page on the District's website to see if there's a desire to include any additional information that isn't currently covered.

EIGHTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Basso, seconded by Mr. Kelly, with all in favor, the Board of Supervisors at 5:30 p.m. continued the meeting to February 27, 2018 at 4:00 p.m. at the Channing Park Recreation Center located at 17358 Chelsea Downs Circle, Lithia, Florida 33547 for Channing Park Community Development District.


Secretary/Assistant Secretary


Chairman/Vice Chairman