
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**CHANNING PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Channing Park Community Development District was held on **Tuesday, December 8, 2015 at 2:34 p.m.** at the Channing Park Recreation Center located at 17358 Chelsea Downs Circle, Lithia, Florida 33547.

Present and constituting a quorum were:

Candice Smith	Board Supervisor, Vice Chairman
Michael Basso	Board Supervisor, Assistant Secretary
Rebecca Mitchell	Board Supervisor, Assistant Secretary

Also present were:

Sandy Oram	District Manager, Rizzetta & Company, Inc.
Jere Earlywine	District Counsel, Hopping, Green & Sams, P.A.
Trent Stephenson	District Engineer, Waldrop Engineering <i>(via conference call)</i>
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Ms. Oram called the meeting to order.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience comments.

THIRD ORDER OF BUSINESS

**Presentation of the Minutes of the Town
Hall Meeting held on October 26, 2015**

Ms. Oram presented the minutes of the town hall meeting held on October 26, 2015 for informational purposes only.

FOURTH ORDER OF BUSINESS

**Consideration of the Minutes of the Audit
Committee Meeting held on November 10,
2015**

Ms. Oram presented the minutes of the audit committee meeting held on November 10, 2015. There were no changes to the meeting minutes.

On a Motion by Ms. Mitchell, seconded by Mr. Basso, with all in favor the Board of Supervisors approved the minutes of the audit committee meeting held on November 10, 2015 as presented for Channing Park Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors Meeting held on November 10, 2015

Ms. Oram presented the minutes of the Board of Supervisors meeting held on November 10, 2015. There were no changes to the meeting minutes.

On a Motion by Ms. Mitchell, seconded by Mr. Basso, with all in favor the Board of Supervisors approved the minutes of the Board of Supervisors meeting held on November 10, 2015 as presented for Channing Park Community Development District.

SIXTH ORDER OF BUSINESS

Consideration of Operation and Maintenance Expenditures for October 2015

Ms. Oram presented the operations and maintenance expenditures for October 2015.

On a Motion by Ms. Mitchell, seconded by Mr. Basso, with all in favor the Board of Supervisors approved the Operation and Maintenance Expenditures for October 2015 (\$21,687.28) as presented for Channing Park Community Development District.

SEVENTH ORDER OF BUSINESS

Presentation of Unaudited Financial Summary and Statement for October 2015

Ms. Oram presented and reviewed the Unaudited Financial Summary and Statement for October 2015. The Board requested that the September 2015 Unaudited Financial Statement be resent to them.

EIGHTH ORDER OF BUSINESS

Consideration of Recommendation of Audit Committee for Auditing Services

Ms. Oram stated that the audit committee met prior to the onset of the Board meeting.

She stated that the committee ranked the audit proposals received as follows; Berger, Toombs, Elam, Gaines & Frank (248 points), Grau & Associates (237 points), McDirmit Davis (238 points), and Sexton & Schnoll (130 points). She stated that the audit committee recommended that the Board enter into an agreement with the Berger, Toombs, Elam, Gaines & Frank, as the highest ranked bidder, to provide auditing services for the fiscal years 2016-2018.

On a Motion by Ms. Mitchell, seconded by Mr. Basso, with all in favor the Board of Supervisors approved the Audit Committee's recommendation and authorized District staff to obtain an engagement letter from Berger, Toombs, Elam, Gaines & Frank for auditing services for fiscal years 2016-2018 for Channing Park Community Development District.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

No report.

B. District Engineer

1. Update regarding Fence Encroachment Issue.

Mr. Stephenson stated that he would have the plans and figures for the grading project for the Board's January meeting.

2. Discussion regarding Reserve Study.

Ms. Oram presented a proposal from Florida Reserve to conduct a reserve study.

On a Motion by Ms. Mitchell, seconded by Ms. Smith, with all in favor, the Board of Supervisors approved Florida Reserve's proposal to prepare a Reserve Study in the amount of \$1,400.00) for Channing Park Community Development District.

C. District Manager

Ms. Oram announced that the next regular meeting was scheduled for January 12, 2016 at 2:00 p.m.

TENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Basso requested the latest maintenance agreement between the HOA and the District be posted to the District's website.

ELEVENTH ORDER OF BUSINESS

Adjournment

Ms. Oram stated that if there was no further business to come before the Board then a motion to adjourn would be in order.

CHANNING PARK COMMUNITY DEVELOPMENT DISTRICT

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On a Motion by Ms. Mitchell, seconded by Mr. Basso, with all in favor, the Board of Supervisors adjourned the meeting at 3:59 p.m. for Channing Park Community Development District.


Secretary/Assistant Secretary


Chairman/Vice Chairman