

MINUTES OF MEETING

CHANNING PARK
COMMUNITY DEVELOPMENT DISTRICT

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

The public hearing and regular meeting of the Board of Supervisors of the **Channing Park Community Development District** was held on **Tuesday, August 11, 2015** at 2:00 p.m. at the Channing Park Recreation Center located at 17358 Chelsea Downs Circle, Lithia, Florida 33547.

Present and constituting a quorum were:

Candice Smith	Board Supervisor, Vice Chairman
Michael Basso	Board Supervisor, Assistant Secretary
Rebecca Mitchell	Board Supervisor, Assistant Secretary

Also present were:

Sandy Oram	District Manager, Rizzetta & Company, Inc.
Jere Earlywine	District Counsel, Hopping, Green & Sams, P.A.
	<i>(Via phone)</i>
Berlinda Serrano	Condo Associates
Jeffrey Ziegler	Supervisor of Elections Office
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Ms. Oram called the meeting to order.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience comments.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors Regular Meeting held on May 12, 2015

Ms. Oram presented the minutes of the Board of Supervisors meeting held on May 12, 2015.

On a Motion by Mr. Basso, seconded by Ms. Mitchell, with all in favor the Board of Supervisors approved the minutes of the Board of Supervisors regular meeting held on May 12, 2015 for Channing Park Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Operation and Maintenance Expenditures for April-June 2015

Ms. Oram presented the operations and maintenance expenditures for April, May and June 2015. Mr. Basso requested a copy of the Public Facilities Report performed by Waldrop Engineering. Ms. Oram will obtain copy from Waldrop and send to the Board.

On a Motion by Mr. Basso, seconded by Ms. Mitchell, with all in favor the Board of Supervisors approved the Operation and Maintenance Expenditures for April 2015 (\$9,951.87), May 2015 (\$94,359.69), and June 2015 (\$12,446.87) as presented for Channing Park Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2015-05, Reappointing an Assistant Secretary

On a Motion by Ms. Mitchell, seconded by Mr. Basso, with all in favor the Board of Supervisors approved Resolution 2015-05, Reappointing an Assistant Secretary, Sandy Oram for Channing Park Community Development District.

SIXTH ORDER OF BUSINESS

Discussion by Precinct Supervisor of Elections

Jeffrey Ziegler, Director of Community Services with the office of the Supervisor of Elections, discussed changes in voting sites. Channing Park is located within Precinct 701. Precinct 701 has become the largest precinct in Hillsborough County. Mr. Ziegler presented a map showing all of the CDD's in the voting area. There are five CDD's in the voting area accounting for approximately 10,600 voters. There are currently 391 registered voters in Channing Park. The "Fishhawk" area will be split up into several Precincts to accommodate the increased number of voters. Channing Park voters will continue to vote at the Palmetto Club which is located in Fishhawk. Mr. Ziegler urged residents to vote early and to encourage their neighbors to vote early or vote by mail.

SEVENTH ORDER OF BUSINESS

**Public Hearing on Fiscal Year 2015-2016
Final Budget**

Motion to Open Public Hearing

On a Motion by Ms. Mitchell, seconded by Mr. Basso, with all in favor the Board of Supervisors opened the public hearing for Channing Park Community Development District.

The Board requested Ms. Oram to obtain at least three proposals for a Reserve Study to be performed and present to the Board at the next meeting.

On a Motion by Ms. Smith, seconded by Mr. Basso, with all in favor the Board of Supervisors approved the Final Budget as presented for Channing Park Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Resolution 2015-06,
Adopting Annual Appropriations**

Ms. Smith asked if any money left over at the end of the year could be allocated to a Deferred Maintenance account. Upon recommendation by District Counsel, it was decided that any excess money at year end be allocated either to a Deferred Maintenance Account or put into a Reserve Fund.

Ms. Smith made a motion to approve budget as presented with the balance left at the end of the year, being moved into the newly created Deferred Maintenance Account or Reserve Fund which will be Exhibit A.

On a Motion by Ms. Smith, seconded by Ms. Mitchell, with all in favor the Board of Supervisors adopted Resolution 2015-06, Adopting Annual Appropriations for Channing Park Community Development District.

NINTH ORDER OF BUSINESS

**Consideration of Resolution 2015-07,
Imposing Special Assessments and
Certifying the Assessment Roll**

On a Motion by Ms. Smith, seconded by Ms. Mitchell, with all in favor the Board of Supervisors adopted Resolution 2015-07, Imposing Special Assessments and Certifying the Assessment Roll for Channing Park Community Development District.

TENTH ORDER OF BUSINESS

**Consideration of Fiscal Year 2013/2014
Financial Audit**

On a Motion by Mr. Basso, seconded by Ms. Mitchell, with all in favor the Board of Supervisors accepted the Audit for Fiscal year 2013/2014 as presented and ratified for Channing Park Community Development District.

ELEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2015-08,
setting the Fiscal Year 2015/2016 Annual
Meeting Schedule**

Currently meeting on the 2nd Tuesday of each month at 2:00 p.m.

October 13
November 10
December 8
January 12
February 9
March 8
April 12
May 10
June 14
July 12
August 9
September 13

On a Motion by Ms. Mitchell, seconded by Mr. Basso, with all in favor the Board of Supervisors approved Resolution 2015-08, Setting the Fiscal Year 2015/2016 Annual Meeting Schedule for Channing Park Community Development District.

On a Motion by Ms. Smith, seconded by Mr. Basso, with all in favor the Board of Supervisors closed the public hearing for Channing Park Community Development District.

TWELFTH ORDER OF BUSINESS

Presentation of HOA/CDD Maintenance Agreements

A motion was made to adopt the agreements with changes as requested by Ms. Smith. Mr. Earlywine to amend agreements as discussed and to present to Ms. Smith for execution.

On a Motion by Ms. Mitchell, seconded by Mr. Basso, with all in favor the Board of Supervisors adopted the agreements with changes as requested by Ms. Smith for Channing Park Community Development District.

THIRTEENTH ORDER OF BUSINESS

Staff Reports

A. **District Counsel**
No report.

B. **District Engineer**
Not present.

C. **District Manager**

Presentation of Arbitrage Rebate Report Series 2007

On a Motion by Ms. Mitchell, seconded by Mr. Basso, with all in favor the Board of Supervisors accepted the Arbitrage report as presented for Channing Park Community Development District.

Ms. Oram announced that the next regular meeting is scheduled to be held on October 13, 2015 at 2:00 p.m. at the Channing Park Recreation Center located at 17358 Chelsea Downs Circle, Lithia, Florida 33547.

FOURTEENTH ORDER OF BUSINESS

Supervisor Requests

Ms. Candice Smith stated that there are some drain easement issues between some of the homes along a drainage track. The Engineer of record is anticipating that they will have to take down all of the fences and grade the entire length of the easement. This will be brought before the board for further discussion. This area has been turned over to the CDD so it appears that it will be a CDD expense. The SWFWMD permit is coming up for inspection so we should be hearing something from the engineer shortly.

Mr. Mike Basso wanted to know how the addition of Phase II will impact the community roads. It was stated that the roads were deeded over to the county so the repair and maintenance of the roads is the responsibility of the County.

Mr. Basso asked if bond money paid for the roads originally. Ms. Oram will see if she can find

out and will report back to the board.

FIFTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Mitchell, seconded by Mr. Basso, with all in favor, the Board adjourned the meeting at 3:59 p.m. for Channing Park Community Development District.


Secretary/Assistant Secretary


Chairman/Vice Chairman