

MINUTES OF MEETING

**CHANNING PARK
COMMUNITY DEVELOPMENT DISTRICT**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

The regular meeting of the Board of Supervisors of the Channing Park Community Development District was held on Tuesday, May 12, 2015 at 2:00 p.m. at the Channing Park Recreation Center located at 17358 Chelsea Downs Circle, Lithia, Florida 33547.

Present and constituting a quorum were:

Dave Truxton	Board Supervisor, Chairman
Craig Hotop	Board Supervisor, Assistant Secretary
Brad Mesner	Board Supervisor, Assistant Secretary
Michael Basso	Board Supervisor, Assistant Secretary
Rebecca Mitchell	Board Supervisor, Assistant Secretary

Also present were:

Christine Perkins	District Manager, Rizzetta & Company, Inc.
Jere Earlywine	District Counsel, Hopping, Green & Sams, P.A. <i>(via phone)</i>
Trent Stephenson	District Engineer, Waldrop Engineering <i>(via phone)</i>
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Ms. Perkins called the meeting to order.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience comments.

THIRD ORDER OF BUSINESS

Presentation of Resumes for Board Supervisor Candidates

Ms. Perkins presented the resumes of Board Supervisor Candidates. The Board appointed Ms. Rebecca Mitchell to seat #1 and Mr. Joseph Michael Basso to seat #2.

On a Motion by Mr. Truxton, seconded by Mr. Mesner, with all in favor the Board of Supervisors appointed Ms. Rebecca Mitchell to seat #1 for term 11/14-11/18 for Channing Park Community Development District.

On a Motion by Mr. Truxton, seconded by Mr. Mesner, with all in favor the Board of Supervisors appointed Mr. Joseph Michael Basso to seat #2 for term 11/14-11/18 for Channing Park Community Development District.

FOURTH ORDER OF BUSINESS

Administer Oath of Office to Newly Appointed Supervisors

Ms. Perkins administered the Oath of Office to Ms. Rebecca Mitchell and Mr. Joseph Michael Basso.

Ms. Perkins stated per Florida Statute, each Board Member is entitled to collect a sum of \$200.00 per meeting with a maximum of \$4,800.00 annually for their attendance at Board Meetings. Ms. Perkins asked Ms. Mitchell & Mr. Basso if they would like to receive compensation. Ms. Mitchell elected to have compensation. Mr. Basso declined compensation.

Mr. Earlywine introduced the public records law, sunshine law and public ethics law and provided an explanation of each law and how it applies to Board Supervisors.

FIFTH ORDER OF BUSINESS

Acceptance of Resignation for Dave Truxton

On a Motion by Mr. Hotop, seconded by Ms. Mitchell, with all in favor the Board of Supervisors approved accepted the resignation of Dave Truxton for Channing Park Community Development District.

SIXTH ORDER OF BUSINESS

Administer Oath of Office to Newly Appointed Supervisor

The Board appointed Ms. Candice Smith to Seat #5.

On a Motion by Ms. Mitchell, seconded by Mr. Basso, with all in favor the Board of Supervisors appointed Ms. Candice Smith to seat #5 for term 11/12-11/16 for Channing Park Community Development District.

Ms. Perkins stated per Florida Statute, each Board Member is entitled to collect a sum of \$200.00 per meeting with a maximum of \$4,800.00 annually for their attendance at Board Meetings. Ms. Perkins asked Ms. Smith if she would like to receive compensation. Ms. Smith declined compensation.

Mr. Earlywine introduced the public records law, sunshine law and public ethics law and provided an explanation of each law and how it applies to Board Supervisors.

SEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2015-03;
Designating Officers**

On a Motion by Mr. Hotop, seconded by Ms. Smith, with all in favor the Board of Supervisors adopted Resolution 2015-03; Designating Officers as Mr. Craig Hotop as Chairman, Ms. Candice Smith as Vice Chairman, and remaining Board Supervisors as Assistant Secretaries and Ms. Christine Perkins will serve as Assistant Secretary for Channing Park Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of the Minutes of the
Board of Supervisors Landowners
Meeting held on November 19, 2015**

On a Motion by Ms. Smith, seconded by Mr. Hotop, with all in favor the Board of Supervisors approved the minutes of the Board of Supervisors landowner meeting held on November 19, 2014 for Channing Park Community Development District.

NINTH ORDER OF BUSINESS

**Consideration of the Minutes of the
Board of Supervisors Regular Meeting
held on November 19, 2015**

On a Motion by Mr. Hotop, seconded by Mr. Basso, with all in favor the Board of Supervisors approved the minutes of the Board of Supervisors regular meeting held on November 19, 2014 for Channing Park Community Development District.

TENTH ORDER OF BUSINESS

**Consideration of Operation and
Maintenance Expenditures for November
2014 – March 2015**

Ms. Perkins presented the operations and maintenance expenditures for November 2014 through March 2015.

On a Motion by Ms. Smith, seconded by Ms. Mitchell, with all in favor the Board of Supervisors approved the Operation and Maintenance Expenditures for November 2014 (\$10,279.11), December 2014 (\$10,163.47), January 2015 (\$10,196.54), February 2015 (\$16,499.93) and March 2015 (\$10,156.31) as presented for Channing Park Community Development District.

ELEVENTH ORDER OF BUSINESS

Ratification of CDD/HOA Maintenance Agreement

On a Motion by Mr. Hotop, seconded by Ms. Mitchell, with all in favor the Board of Supervisors ratified the CDD/HOA Maintenance Agreement for Channing Park Community Development District.

TWELFTH ORDER OF BUSINESS

Consideration of CDD Website Proposal

Ms. Perkins presented the Rizzetta Technology Services website proposal to the Board.

On a Motion by Ms. Smith, seconded by Mr. Basso, with all in favor the Board of Supervisors approved the Rizzetta Technology Services Agreement for website services to include startup and maintenance for Channing Park Community Development District.

THIRTEENTH ORDER OF BUSINESS

Consideration of Public Facilities Report Proposal

On a Motion by Mr. Hotop, seconded by Ms. Mitchell with all in favor the Board of Supervisors approved the Waldrop Engineering Public Facilities Report proposal for Channing Park Community Development District.

FOURTEENTH ORDER OF BUSINESS

Consideration of Fiscal Year 2015/2016 Proposed Budget

Ms. Perkins presented the Fiscal Year 2015/2016 Proposed Budget to the Board.

FIFTEENTH ORDER OF BUSINESS

Consideration of Resolution 2015-04; Approving Proposed Budget and Setting Public Hearing

On a Motion by Mr. Hotop, seconded by Ms. Mitchell, with all in favor the Board of Supervisors adopted Resolution 2015-04, Approving Proposed Budget and Setting Public Hearing for July 14, 2015 for Channing Park Community Development District.

SIXTEENTH ORDER OF BUSINESS

Staff Reports

- A. **District Counsel**
No report.
- B. **District Engineer**
Not present.

C. **District Manager**

Ms. Perkins announced that the next regular meeting is scheduled to be held on June 9, 2015 at 2:00 p.m. at the Channing Park Recreation Center located at 17358 Chelsea Downs Circle, Lithia, Florida 33546.

SEVENTEENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Hotop requested to send out meeting invites for the July meeting.

Mr. Hotop requested to keep Mr. Dave Truxton on email notifications.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Hotop, seconded by Ms. Mitchell, with all in favor, the Board adjourned the meeting at 3:20 p.m. for Channing Park Community Development District.


Secretary/Assistant Secretary


Chairman/Vice Chairman